



Dear Applicant:

I would like to request your assistance with our efforts to provide equal access and equal employment opportunity. Please complete the Affirmative Action/Equal Employment Opportunity ("AA/EEO") Data Questionnaire, the Voluntary Self-Identification of Disability Form, and the Applicant Self-Identification Form for Protected Veterans, found at <http://www.oed.wisc.edu> under **Reports & Forms**.

As a recipient of federal contracts, the University of Wisconsin-Madison is required by law to request data from applicants for employment in order to monitor our recruitment and selection practices. Submission of the information requested on these web-based questionnaires is entirely voluntary. The information you provide will be used to meet the university's data collection and reporting responsibilities and to assess the effectiveness of our AA/EEO recruitment and selection efforts. The information will be kept confidential and will not be considered as part of the hiring criteria. Moreover, you will not be excluded from consideration if you decline to provide this information.

Federal and state laws require the University to request specific data elements:

- **Affirmative Action/Equal Employment Opportunity Data Questionnaire** (Executive Order 11246)
- **Voluntary Self-Identification of Disability** (Section 503 of the Rehabilitation Act of 1973)
- **Self-Identification Form for Protected Veterans** (VEVRAA—Vietnam Era Veterans' Readjustment Assistance Act of 1974, 38 U.S.C. §4212)

Thank you for your cooperation. If you have any questions or concerns about how your data will be used, you are welcome to contact Bonnie Sundal, at: (608) 262-2012 or (608) 263-2378, by email bsundal@cdo.wisc.edu. At the bottom of the online form is a submit button. Once you submit online the data will be stored into OED's private database.

Thank you,

Bonnie Sundal
EEO Program Specialist
Office for Equity and Diversity

Office for Equity and Diversity